



St. James Lutheran Church

God calls us to follow Christ, make disciples, and live the Gospel

ANNUAL FINANCIAL REPORT OF THE CONGREGATION

Annual Financial Meeting

Lake Forest, Illinois

10:45 a.m. January 26, 2020

Schedule

9:30 a.m. Service of Holy Communion

10:45 a.m. Annual Meeting

(supervised activities for children in Fellowship Hall)

Agenda

Opening Prayer

Call to Order

Report of the Tellers (Quorum)

Adoption of the Agenda

Approval of the Minutes, June 2, 2019

Final 2019 Review

Presentation of the 2020 General Fund Budget

Discussion and Adoption of the 2020 General Fund Budget

Election of Synod Assembly Voting Members

Mission Focus for 2020

Adjournment

Closing Prayer



TABLE OF CONTENTS

	<u>Page</u>
Agenda	Cover
Minutes of June 2, 2019 Governance Meeting	3
Treasurer's Report	4
Pledge Report	5
2020 General Fund Budget Summary	6
General Fund Disbursements—Benevolence.....	7
General Fund Disbursements—Personnel	8
General Fund Disbursements—Property.....	9
General Fund Disbursements—Administration.....	10
General Fund Disbursements—Finance.....	10
General Fund Disbursements—Worship & Music.....	11
General Fund Disbursements—Christian Education.....	11
General Fund Future Spending Account	12
Investments	13
Combined Results	13
Balance Sheet	14
Funds Balances	15
Congregation Officers, Leaders and Staff	Back Cover

Minutes of June 2, 2019 Governance Meeting

Opening Prayer: Pastor Holmer opened the meeting with a prayer.

Call to order: Pastor Holmer called the meeting to order at 11 a.m.

Report of the Tellers: A quorum was present with 47 members attending.

Approval of the agenda: The agenda was approved and seconded.

Approval of the minutes: The minutes of the February 3, 2019 Annual Financial Meeting were approved (Note: Adjustment to include Election of Synod Assembly Voting Members).

Report of the President: Lisa Kollmorgen thanked the congregation stating she was in awe by the abundance of resources and opportunities to serve, which she has witnessed this past year. Between June and December of 2018, the following staff positions were filled: Director of Music, Hand Bell Choir Director, Brass Ensemble Director, Nursery Supervisor and Office Administrators. Two Safety Sundays were presented, and the Council continues to write Shepherd Letters to member families. Lisa noted we have the largest budget surplus ever, and invited members to contact Council members with ideas they might have for the surplus. In the spirit of giving, St. James doubled the fund raising goal for our mission, "Experiencing Homelessness" and tripled our giving with three matching gifts. Lisa noted a special thanks to Pastor Holmer for his guidance and tutelage, as well as to the Council for their time and talents.

Report of Pastor Holmer: Pastor Holmer stated how blessed we are to receive new staff at St. James, including Rae-Myra Hilliard, Adult Choir and handbells; Ryan Ringnalda, Brass; Vanessa Moreno, nursery supervisor, and her brother Andrew, in Damascus Road. Shelly Holmstrom has grown in her role as Engagement Coordinator and our new administrative team of Carol Bennett and Kristin Haverkamp manage the church office. Melinda Voelcker and Greg MacAyeal are job sharing Damascus Road. Two groups of newcomers have joined St. James this year. For the first time in

history, we ended the fiscal year with a surplus balance of \$35,000.00, and we are still considering how best to use these funds. Our special offering to support ministries for those experiencing homelessness was doubled by the congregation and matched by three gifts with a total of \$60,000 being donated. The electronic newsletter, Connections, was initiated, as well as the flat screen in the narthex, highlighting informative events. We hosted Community Thanksgiving this year and a group from St. James visited the Holy Land last year. The Council Retreat and Men's Retreat served to inspire and engage all who attend. Pastor thanked Lisa Kollmorgen as Council President and Jon Paul, who has agreed to serve one more year as Treasurer.

St. James Milestones were noted in the Annual Report of the Congregation.

Reports of the Committees: Written reports were printed in the Annual Report of the Congregation for Music and Worship, Fellowship, Stewardship, Youth Ministry, Social Ministry, Christian Education, Endowment, Finance, Evangelism, Property, Memorial Garden and, per Chris Meyer's addition, the St. James OWLS. Steve Thornberry asked for members to consider becoming worship assistants. Carol Bennett asked if members might consider participating in a Y'all Come Choir, scheduled to perform on July 28th (practice at 8:30 A.M. on July 28th). All committee reports were approved.

Elections: The slate was presented by the Nominating Committee (listed in the Annual Report of the Congregation). All nominations were approved.

Resolutions: Melodi Peters read the resolutions printed in the Annual Report. All were unanimously approved.

Adjournment: Meeting was adjourned at 11:45 a.m., with a closing prayer from Pastor Holmer.

Respectfully submitted,
Melodi Peters, Congregation Secretary

Treasurer's Report

You were exceptionally generous in 2019, which blessed many people outside of St James:

- 92K in extra giving was designated for special benevolence beyond our regular budget for causes such as Serving the Homeless (61K), Hurricane Relief (17K), Disaster Relief (4K) and other ministries including Habitat, Help Within the Family, Samaritan Counseling, Super Bowl of Caring and Waukegan to College.
- 11K was set aside to Sagrado Corazón for health care and seminary costs in 2020.
- 30K was given to Special Benevolence Endowment for future benevolence.
- 93K, 15% of our member giving to the General Fund was distributed to:
 - The ELCA.
 - ELCA designated ministries- Sagrado Corazón, Bethel, LSSI, COOL and LSSI Prison/Family ministry.
 - Other ministries- AJ Katzenmeier, Lake County United.
- Finally, families also got involved in fundraisers for FOODSTOCK and the Women of St. James bake sale.
- 35K was set aside in the General Fund for future benevolence and other purposes. Funds set aside in 2018 supported causes such as ELCA Disaster Relief, Help Within the Family, Lutheran World Federation (Augusta Victoria Hospital in Jerusalem) , Give5/4Need, PADS and the ELCA.

The capital markets were strong throughout 2019. The annual distributions from the Land Sale Fund were made to Major Maintenance (38K) and Benevolence (4K).

We are thankful as well for those who keep up with their giving during the year, which allows us to avoid borrowing funds during the summer and fall to keep our church running.

I am grateful for those who help put the numbers together and provide financial oversight - Chris Meyer our Business Manager, Joe Voelcker our Financial Secretary, our Council and our Finance, Stewardship, Internal Audit and Endowment Committees. We are blessed with our vast array of counters, who stay late after second service several Sundays a year to make sure we count our cash properly with adequate dual checks and balances. I also appreciate all the volunteer work members provide to help run St James and help us all grow in our faith journey.

Jon Paul, Treasurer

Pledge Report

Pledging 2020 Vs. Prior Year	Families	2019	2020	Inc (Dec)	%
Increased in 2020	27	263,856	291,784	27,928	10.6
New Member 2020	3	-	7,300	7,300	
New Pledge in 2020	6	-	13,920	13,920	
Same in 2020	58	232,200	232,200	-	
Decreased in 2020	9	61,980	47,200	(14,780)	-23.8%
Pledged 2020	103	558,036	592,404	34,368	6.2%
Decreased	1	6,500		(6,500)	
No Pledge 2020 Pledged 2019	6	11,270		(11,270)	
Total		575,806	592,404	16,598	2.9%

Pledges increased 3% in 2020 with 2 additional families pledging and 26% of pledging families able to increase their pledge over last year.

Pledge Range	Count	%	Pledge	%
0-2499	40	38.83%	49,664	8.38%
2500-4999	29	28.16%	98,580	16.64%
5000-7499	11	10.68%	59,320	10.01%
7500-9999	7	6.80%	55,540	9.38%
10000-14999	7	6.80%	80,400	13.57%
15000-19999	5	4.85%	78,100	13.18%
20000+	4	3.88%	170,800	28.83%
Total 2020 Pledges	103	100.00%	592,404	100.00%

The General Fund operates on a breakeven budget. We are grateful so many families pledge and how some can gradually increase their pledge over many years. Each range makes a meaningful contribution to the overall

support. This allows us to plan to support numerous ministries (benevolence is 16% of the overall budget); for many ministries we make the donation in February to help them fund their operations during the year.

General Fund Giving	2018 Actual	2019 Budget	2019 Actual	2020 Budget
Receipts				
Pledged	568,846	561,000	582,454	580,400
Non-Pledged	39,470	27,500	35,100	25,000
Seasonal Giving	4,741	4,850	11,058	5,000
Loose Offerings	3,904	3,500	3,406	3,500
Sunday School	262	300	282	300
Total Receipts	617,223	597,150	632,300	614,200
Pledges	578,740	575,806	575,806	592,404
% of Pledged Giving	98.3%	97.4%	101.2%	98.0%

2019 was exceptional. Actual pledged giving exceeded pledges. In addition, non-pledged and seasonal giving came in well ahead of budgets. Total General Fund receipts came in 35K ahead of budget. This additional giving has been set aside for spending next year for additional benevolence and other purposes to be determined by the Council.

The 2020 pledge campaign grew 3% over 2019. As we typically do, we budgeted pledged giving at 98% of pledges. Because of several families pledging for the first time in 2020, we took down the non-pledged budget by 10K. Seasonal giving was budgeted at prior historical levels. The overall General Fund receipts budget is up 3% over the 2019 budget.

General Fund 2019 Budget Summary

St James General Fund	2018 Actual	2019 Budget	2019 Actual	2020 Budget
Receipts				
Member Contributions Pledged	568,846	561,000	582,454	580,400
Member Contributions Non-Pledged	48,377	36,150	49,846	33,800
Member Contributions	617,223	597,150	632,300	614,200
Other Revenue & Investment Income	6,203	4,848	3,527	3,648
Total Receipts	623,426	601,998	635,827	617,848
Disbursements				
Personnel	375,700	375,808	377,419	382,400
Benevolence Budgeted	91,052	92,350	93,150	97,000
Special Benevolence	0	0	0	0
Administration	27,205	24,315	22,117	24,318
Finance	11,809	12,100	11,272	12,190
Contingency	10,000	10,000	10,000	10,000
Reserve for Future Spending	29,000	0	35,000	0
Property	59,435	61,300	62,453	64,000
Christian Education	7,559	10,025	8,055	8,800
Worship & Music	7,566	10,200	10,335	13,140
Evangelism, Fellowship, Stewardship	3,909	5,900	5,199	6,000
Total Disbursements	623,235	601,998	635,000	617,848
Surplus	192	0	827	0

The General Fund balanced the budget again in 2019. Member contributions were very generous and exceeded budget by 35K. This allowed us to set aside 35K for future benevolence and other purposes to be designated by the Council.

Expenses in 2019 came in close by category. Personnel costs were slightly higher due to administrative assistant costs as we moved to a split role. Administration spent less on supplies, postage and retreats. Christian Education spent less on supplies and adult education. Property

had higher maintenance costs for tree trimming and HVAC repairs. These got reimbursed by Major Maintenance. Other costs like snow removal, supplies and sprinkler maintenance ran slightly higher.

The 2020 budget is increased 2.6% based on member pledges. Normal personnel raises are factored in. We raised our benevolence, both adding in some additional ministries along with selective increases. Property added carpet cleaning. Worship and Music has allocated more for guest musicians.

General Fund Disbursements - Benevolence

<u>Budgeted Benevolence</u>	2018 Actual	2019 Budget	2019 Actual	2020 Budget
ELCA Benevolences				
ELCA Monthly Benevolence	62,000	60,000	60,000	61,000
ELCA Synod Related				
Bethel New Life	2,200	2,200	2,200	2,200
C.O.O.L.	5,500	5,500	5,500	5,500
Lutheran Social Services IL	3,500	3,500	3,500	3,500
LSSI Prisoner/Family Ministry	2,200	2,200	2,200	2,200
Sagrado Corazon	5,000	5,000	5,000	5,000
Total ELCA Synod Related	18,400	18,400	18,400	18,400
Total ELCA Benevolences	80,400	78,400	78,400	79,400
Non-ELCA Benevolences				
A.J. Katzenmeier	173	500	300	500
Habitat for Humanity	3,300	3,300	3,300	3,300
PADS	3,000	3,000	3,000	3,000
5220 Resource Center	1,650	1,650	1,650	1,650
Lake County United	2,000	2,000	2,000	2,000
Hospital Chaplaincy	500	500	500	500
Help within the Family	0	1,000	1,000	2,000
RefugeeOne	29	0	0	0
Waukegan to College	0	2,000	2,000	2,000
Give 5	0	0	0	50
Grief Support Group	0	0	0	1,600
Undesignated	0	0	0	1,000
Total Non-ELCA Benevolences	10,652	13,950	13,750	17,600
Total Budgeted Benevolence	91,052	92,350	92,150	97,000
% of Member Giving	14.8%	15.5%	14.6%	15.8%

In 2019 we added Waukegan to College to our regular benevolence. For 2020, we've added the Grief Support Group sponsorship plus funds to be designated later. We are also increasing Help Within the Family. The ELCA donation is increased based on projected member giving. These increases will take our budgeted benevolence giving up to 16% of General Fund donations.

Special Benevolence	2019	Fundraisers	2019
Hurricane Relief	16,515	FOODSTOCK for COOL	17,700
Super Bowl of Caring	766	WOSJ Bake Sale	800
Serving the Homeless*	60,833		18,500
Miscellaneous	5,000	Gen Fund Allocations	
Samaritan Counseling Center	1,600	ELCA	2,000
Habitat - Faith Build	1,639	Help Within the Family	2,200
Disaster Relief	4,000	ELCA Disaster Response	4,000
Waukegan to College	500	Lutheran World Federation	5,000
		Give 5/4 Need	1,000
Total Special Benevolence	91,903	Total Gen Fund Allocations	14,200

In addition, \$30,000 was given in 2019 to the Benevolence Endowment fund, to provide matching gifts. \$5,000 of these matching funds was given towards Hurricane Relief and \$24,000 for Serving the Homeless.

*PADS, COOL and Habitat for Humanity Lake County.

General Fund Disbursements- Personnel

<u>Personnel</u>	2018 Actual	2019 Budget	2019 Actual	2020 Budget
Salary	71,224	73,763	73,763	75,000
Housing Allowance	49,000	49,000	49,000	49,000
Social Security	14,739	14,850	14,850	15,039
Pension & Benefits	35,934	33,396	33,396	33,413
Expenses & Education	4,132	3,250	2,865	3,250
Total Ministry	175,029	174,259	173,874	175,702
Administrative Assistant	39,218	40,907	42,943	48,981
Youth Ministry Coordinator	9,904	10,003	10,014	10,119
Business Manager	56,511	54,708	54,753	48,657
Sunday School Director	12,918	13,047	13,059	13,241
Nursery Supervisor	2,886	3,294	3,070	3,294
Engagement Coordinator	12,918	13,306	13,336	13,995
Total Administration Personnel	134,355	135,265	137,176	138,287
Director of Music	21,345	26,374	26,393	27,451
Organist	24,730	24,978	24,993	25,405
Bell Choir Director	2,417	0	0	0
Youth Choir Director	5,520	5,575	5,587	5,652
Brass Ensemble Director	4,351	4,306	4,306	4,521
Damascus Road Coordinators	4,952	5,051	5,089	5,382
Total Music Personnel	63,316	66,284	66,369	68,411
Staff Bonuses	3,000	0	0	0
Total Personnel	375,700	375,808	377,419	382,400
Summary by Category	2018 Actual	2019 Budget	2019 Actual	2020 Budget
Salary	243,458	248,079	249,729	254,559
Social Security & Medicare	27,273	27,979	28,325	28,569
Pension & Benefits	51,838	47,500	47,500	47,022
Housing	49,000	49,000	49,000	49,000
Expense Reimbursement	4,132	3,250	2,865	3,250
Total Personnel by Category	375,700	375,808	377,419	382,400

Personnel costs came in just over budget for 2019 with slightly higher costs for the administrative assistant role now being split between two people part-time.

2020 budget includes modest raises, full year of the administrative assistant dual role and reduction in business manager's salary portion because of her election to reduce hours.

General Fund Disbursements- Property

<u>Property</u>	2018 Actual	2019 Budget	2019 Actual	2020 Budget
Utilities - Church				
Utilities - Electric	9,872	9,500	8,466	9,500
Utilities - Gas	8,770	8,700	8,733	9,000
Utilities - Water/Sewer	1,925	2,000	2,291	2,100
Total Utilities - Church	20,567	20,200	19,491	20,600
Custodial Service & Supply				
Cleaning - General	7,800	7,800	7,800	7,800
Cleaning - Windows	1,224	1,250	1,224	1,250
Custodial - Supplies	934	950	461	950
Total Custodial Service & Supply	9,958	10,000	9,485	10,000
Maintenance & Repairs				
Disposal	1,599	1,650	1,833	1,900
Fire Alarm	900	900	858	900
HVAC Maintenance	2,480	2,500	2,480	2,500
Lawn Service/Treatment	9,019	9,200	9,182	9,200
Maint/Repair Other	4,965	5,000	14,086	4,000
Maint/Repair Supplies	717	1,000	1,474	1,000
Pest Control	677	750	560	750
Security System	539	600	539	600
Snow Removal	6,876	8,500	9,293	8,500
Sprinkler System	1,137	1,000	1,527	1,550
Carpet Cleaning				2,500
Major Maintenance Reimb	0	0	(8,355)	0
Total Maintenance & Repairs	28,910	31,100	33,478	33,400
Total Property	59,435	61,300	62,453	64,000

Property expenses came in just slightly above budget for 2019, except for some maintenance and repair costs for tree trimming and HVAC repairs. The Major Maintenance reimbursed the General Fund for these costs. Otherwise we incurred extra snow removal and sprinkler costs.

The 2020 budget is similar to 2019, except for 2.5K added for a new line item, carpet cleaning.

General Fund Disbursements– Administration

<u>Administration</u>	2018 Actual	2019 Budget	2019 Actual	2020 Budget
Equipment Lease & Repair	7,337	7,500	7,270	7,500
Technology	3,869	2,500	1,887	2,500
Computer Software & Update	2,006	2,000	3,114	2,000
Telephone	2,832	3,000	3,007	3,000
Web Hosting Fee	260	300	300	300
Servant PC Cloud	300	600	600	600
Total Technology Related Costs	16,605	15,900	16,178	15,900
Office Supplies	3,438	3,000	2,262	3,000
Postage	949	1,200	754	1,000
Offering Envelopes	277	300	253	300
Synod Assembly	525	700	525	700
Admin Staff Training	198	300	0	300
Online Giving transaction fees	52	100	107	300
Retreats	1,184	1,400	640	1,400
Miscellaneous	3,978	1,415	1,398	1,418
Total Administration Other	10,601	8,415	5,939	8,418
Total Administration	27,205	24,315	22,117	24,318

Administrative costs came in under budget due to lower office supply, postage and retreat costs. The 2020 budget is essentially the same as the 2019 budget.

General Fund Disbursements– Finance

<u>Finance</u>	2018 Actual	2019 Budget	2019 Actual	2020 Budget
Property Insurance	8,332	8,500	7,735	8,500
Umbrella Liability Insurance	1,200	1,200	1,200	1,200
Worker's Comp Insurance	1,687	1,800	1,659	1,650
Business Auto	-	-	114	240
Total Insurance	11,219	11,500	10,679	11,590
Prop Taxes/Drainage Fees Land	590	600	593	600
Total Other Finance	589	600	593	600
Total	12,398	12,100	11,272	12,190

Property insurance costs came in under budget for 2019. 2020 budget kept similar to 2019.

General Fund Disbursements– Worship & Music

<u>Worship & Music</u>	2018 Actual	2019 Budget	2019 Actual	2020 Budget
Guest Musicians	1,300	1,800	1,300	4,300
Guest Organist	350	900	825	900
Pulpit Service	1,750	1,750	1,650	1,750
Total Worship & Music Help	3,400	4,450	3,775	6,950
Professional Growth	183	200	183	190
Music Equipment	222	650	1,935	500
Music/License	1,884	2,200	1,411	2,000
Altar Guild	823	700	946	900
Piano, Organ, Bells- Maintenance	1,055	2,000	2,085	2,600
Total Worship & Music Other Costs	4,166	5,750	6,560	6,190
Total Worship & Music	7,566	10,200	10,335	13,140

2019 spending finished near the budget- less on guest musicians, more on equipment.

The 2020 budget was increased for more outside musicians and additional maintenance costs.

General Fund Disbursements– Christian Education

<u>Christian Education</u>	2018 Actual	2019 Budget	2019 Actual	2020 Budget
Sunday School Programs	40	300	375	300
Sunday School Text/Supplies	1,748	2,300	1,552	2,000
First Communion	41	50	25	50
Confirmation	1,982	2,600	2,535	1,700
Vacation Bible School	570	150	0	0
GIVE 5	(140)	50	(274)	0
Total Children Education	4,240	5,450	4,211	4,050
Junior High Activities	360	400	113	400
Senior High Activities	101	175	239	150
Sr High Mission Trip Current Yr	2,567	3,000	3,027	3,000
College Youth Activities	0	100	97	100
Pre-Gno Me Activities	0	100	0	100
Total Youth Education	3,029	3,775	3,476	3,750
Adult Education Costs	290	700	367	700
Adult Library	0	100	0	300
Total Adult Education	290	800	367	1,000
Total Christian Education	7,559	10,025	8,055	8,800

Christian Education spending can vary based upon number of participants and any offsetting fundraisers or fees. We spent less in 2019 on supplies, adult education and some activities as well as had some reimbursements. The 2020 budget has been reduced for confirmation based on enrollment.

General Fund Future Spending Account

Funding 2018	35,500
Spending 2019	
ELCA	2,000
Help Within the Family	2,200
ELCA Disaster Response	4,000
Lutheran World Federation	5,000
Give 5	1,000
Benevolence	14,200
Guest Musicians	1,000
Staff Bonuses	3,000
Technology	1,562
General	5,562
Funding 2019	35,000
Balance 2019	50,738

In 2018 the Council established a future spending account in the General Fund, in order to set aside funds for benevolence and other special purposes outside the regular General Fund budget, with the spending to be designated by the Council.

In 2019, Council spent 19.8K- 14.2K towards benevolence, and 5.6K towards general needs. Another 35K was allocated at the end of 2019, leaving 51K to be designated in 2020.

Investments

Investment Appreciation	2017	2018	2019
Land Sale Fund Appreciation	115,498	(45,383)	174,381
Pooled Investment Fund Appreciation	25,329	(11,089)	48,214
Investment Management Fees	(10,067)	(10,619)	(10,631)
Investment Appreciation (Depreciation)	130,760	(67,091)	211,964
Land Sale Fund Distributions	2017	2018	2019
Major Maintenance	37,433	38,015	38,147
Special Benevolence	4,159	4,224	4,239
Total Distributions	41,592	42,239	42,386
Investment Balances	2017	2018	2019
Land Sale Fund	1,081,784	985,590	1,109,275
Pooled Investment Fund	245,830	278,194	333,687
Total Investments	1,327,614	1,263,784	1,442,962
Pooled Investment Fund Balances	2017	2018	2019
Tony Danielson Fund	88,091	85,095	93,599
Viola Long Fund	146,897	141,901	164,420
Other Restricted Fund	10,842	10,473	12,136
Endowment Benevolence Fund	-	40,725	63,533
Total Pooled Investments	245,830	278,194	333,687

The capital markets rebounded strongly in 2019 after a rough finish to 2018. We had our best year ever with 16% appreciation on our invested funds. We continued our annual Q3 4% distribution from the Land Sale Fund – 90% to Major Maintenance and 10% to Benevolence. This fund is back above the original 1M balance. The Pooled Investments received 50K

during the year for Endowment Benevolence donations (20K from end 2018, 30K new in 2019). 35K was distributed from this fund at different points in 2019 to various ministries- Serving the Homeless (24K), Hurricane Relief (5K) and Sagrado Corazón (6.4K). The Tony Danielson Fund also distributed 5K at the end of 2019 for Sagrado Corazón (seminary student).

Combined Results—All Funds

Combined All Funds	2017 Actual	2018 Actual	2019 Actual
General Fund Surplus	2,141	192	827
Renewal Campaign Fund Surplus (Deficit)	(2,839)	0	0
Special Offerings & Benevolence	7,447	52,153	6,000
Other Funds- Surplus (Deficit)	(6,345)	2,050	(698)
Surplus (Deficit)- Operating Funds	405	54,395	6,129
Investment Appreciation	130,760	(67,091)	211,964
Consolidated Surplus (Deficit)	131,164	(12,696)	218,092
Reduction in Mortgage	36,041	0	0
Increase in Net Assets	167,205	(12,696)	218,092

We had a slight surplus in our operating accounts. The General Fund was at a balanced budget after setting aside 35K for future purposes. Special Offerings/Benevolence had a slight surplus thanks to 30K in new donations to the Special Endowment fund. Note that 11K has been approved for

Sagrado Corazón at year-end but doesn't get disbursed until early 2020.

Investment returns can vary year by year- 2019 was a particularly strong year in the capital markets. The investment appreciation contributed to most of the increase in net assets.

Balance Sheet

Balance Sheets	2017 Year-End	2018 Year-End	2019 Year-End
General Fund	105,591	117,172	137,628
Major Maintenance	58,992	91,857	121,649
Contingency Funds	10,010	20,010	30,010
Special Benevolence	11,130	21,283	12,683
Other Funds	9,827	7,047	14,104
Total Cash	195,551	257,368	316,073
Pooled Investments	245,830	278,194	333,687
Land Sale Fund	1,081,784	985,590	1,109,275
Total Investments	1,327,614	1,263,784	1,442,962
Land & Improvements	377,677	377,677	377,677
Building & Improvements	3,151,255	3,151,255	3,151,255
Equipment	169,698	169,698	169,698
Memorial Garden	65,735	65,735	65,735
Equity in Pastor Residence	112,000	112,000	112,000
Total Fixed Assets	3,876,366	3,876,366	3,876,366
Total Assets	5,399,531	5,397,519	5,635,401
Payables & Credit Cards	4,007	2,135	3,087
Prepaid Pledges	92,344	69,400	73,000
Allocated General Fund Spending	0	35,500	50,738
Total Liabilities	96,351	107,035	126,825
Net Assets, Beginning	5,135,974	5,303,180	5,290,484
Surplus (Deficit) - Operating Funds	405	54,395	6,129
Investment Appreciation	130,760	(67,091)	211,964
Mortgage Reduction	36,041	0	0
Net Assets, Ending	5,303,180	5,290,484	5,508,576
Total Liabilities & Net Assets	5,399,530	5,397,519	5,635,401

We continued to strengthen our balance sheet in 2019. Cash grew to 316K, which is mostly already earmarked for future spending. The General Fund cash for the 127K in liabilities which includes prepaid pledges for 2020 and funds set aside for future purposes to be designated by the Council. Major Maintenance and Contingency Funds grew with annual distributions from the Land Sale and General Fund respectively. Special Benevolence cash is mostly to go out in early 2020 to Sagrado Corazón for health care and seminary expenses. Other funds are mostly for various

memorials awaiting decisions on distribution.

Our investments climbed in 2020 with the capital markets turning positive in 2019 after declining in 2018. 50K was added in from Special Benevolence Endowment donations by various families. 40K was distributed to various ministries (see the Investment section).

Our operating funds ran close to breakeven. The investment appreciation allowed our net assets to increase about 4% in 2020.

Fund Balances

Fund Balances	2018 Year-End	Income	Transfer In	Transfer Out	Expense	2019 Year-End
General Fund	3,708,083	635,827	8,355	(10,000)	(613,235)	3,708,083
Special Benevolence	0	0	91,320	0	(47,487)	0
Major Maintenance	0	0	8,355	0	(5,150)	0
Pastor Education	0	0	0	0	(6,276)	0
Reimbursables	685	0	10,000	0	0	685
Contingency Fund	20,010	0	10,000	0	0	20,010
Unrestricted Funds	3,728,778	635,827	118,030	(18,355)	(724,836)	3,739,444
Land Sale Fund	985,590	166,071	0	(42,386)	0	1,109,275
Major Maintenance	91,857	2,414	38,147	(8,355)	0	124,063
Other Restricted Funds	10,473	1,662	0	0	0	12,136
Other Memorial Funds	5,522	4,013	0	0	0	9,534
Special Benevolence	1,283	58,081	44,639	(91,320)	0	12,683
Pastor Education	0	1,700	0	0	0	1,700
Temporarily Restricted Funds	1,094,725	233,940	82,786	(142,061)	0	1,269,390
Endowment Investment	3,000	0	0	0	0	3,000
Viola Long Fund	141,901	22,519	0	0	0	164,420
Tony Danielson Fund	85,095	13,504	0	(5,000)	0	93,599
Benevolence Endowment	60,725	38,208	0	(35,400)	0	63,533
Memorial Garden Fund	64,260	2,500	0	0	(3,570)	63,190
Pastor Residence Fund	112,000	0	0	0	0	112,000
Permanently Restricted Funds	466,981	76,731	0	(40,400)	(3,570)	499,742
Total All Funds	5,290,483	946,498	200,816	(200,816)	(728,406)	5,508,576

General Fund. 10K to Contingency Fund; 8K from Major Maintenance for tree trimming, HVAC costs.

Special Benevolence. (spending account). 91K spent on various ministries (see Benevolence report).

Special Benevolence. (holding account). 58K member donations. 44K transferred in (35K endowment, 5K Danielson, 4K Land Sale). 91K released in 2019. 11K to be released 2020 to Sagrado Corazón.

Benevolence Endowment. 30K received from members. 8K investment appreciation. 35K released to holding account for designated ministries.

Major Maintenance. 38K received from Land Sale fund. 2K interest income. 8K sent to General Fund.

Contingency. Funded through General Fund for \$10K.

Pastor Education. 2K added from General Fund expenses.

Land Sale. 166K increase in value. 38K given to Major Maintenance. 4K given to Special Benevolence.

Endowment Investments. 3K left in loan receivable from Memorial Garden.

Viola Long. 22K appreciation in investments.

Tony Danielson. 5K sent to Special Benevolence for Sagrado Corazón seminary expenses in 2020.

Total Funds. 218K increase mainly from investment appreciation (212K) plus modest operations surplus.

**2019-2020 Officers of the
Congregation
and Church Council**

President

Doug Gerber

Vice President

Steve Thornberry

Secretary

Melodi Peters

Treasurer

Jon Paul

Financial Secretary

Joe Voelcker

Council Members

Tiffany Alexander

Rob Davis

Doug Gerber

Scott Hill

Bob Hughes

Madeleine Jorgensen

Tom Meyer

Teresa Miller

Gail Morgan

Melodi Peters

Steve Thornberry

Alane Wanda

Pastor

Richard E. Holmer

**Standing Committee Chairs
and Other Leaders**

Christian Education

Barb Basgall

Church Property

Josh Hornaday

Communications

Susan Jarzembksi

Evangelism

Tom Ebert

Fellowship

Kim Kazarian

Finance

Jon Paul

Social Ministry

Alane Wanda

St. James Owls

Madeleine Jorgensen
and Cobi Stein

Stewardship

Michael Montalbano

Worship & Music

Carol Bennett

Youth Ministry Team

Sue Ebert

Endowment Board of Trustees

Chair Person

Jim Davoux

**Memorial Garden Board of
Trustees Chair Person**

Detlef Koska

Sewing Circle

Betty Benton

Women of St. James

Kathy Lowell

Altar Guild

Gail Morgan

Church Staff

Business Manager

Chris Meyer

Administrative Assistants

Carol Bennett and
Kristin Haverkamp

Engagement Coordinator

Shelly Holmstrom

Sunday School Director

Debbie MacAyeal

Youth Director

Doug Dusthimer

Nursery Supervisor

Vanessa Moreno

Director of Music

Rae-Myra Hilliard

Organist

Wendy Unrath

Damascus Road Co-Directors

Greg MacAyeal
Melinda Voelcker

**Director of
Children's Music**

Wendy Wieggers

Brass Ensemble Director

Ryan Ringnald

